

Complaints & Disciplinary Rules & Procedures

Complaints & Disciplinary - Document 5a: Notification Letter From Hearings Chairperson to Respondent & Complainant (Complaint Issue)

Dear Sir/Madam,

I refer to the recent Disciplinary Report received from the Gymnastics Ireland Complaints and Disciplinary Office (CDO) and under the Gymnastics Ireland Complaints & Discipline Rules I wish to advise that I have been selected as Chairman of the Hearings Committee and wish to advise details of your Hearing as follows; ;

1.

(i) Date

(ii) Venue

(ii) Time

2. Infraction/Rule(s) alleged to have been breached including the offence allegedly committed.

3. Members of the Hearings Committee will include the following (I wish to declare that none of the members have an interest in the outcome of this Hearing).

4. I enclose a copy of the following documents;

- i) written complaint/disciplinary report
- ii) supporting documents.

Under Gymnastics Ireland Complaints & Disciplinary Rules and Procedures, the Hearings Procedure is outlined under Rule 5 of the “Procedures” and the possible Sanctions are detailed in Rule 3 of the “Rules” (copy attached).

Please note that you have the option of being accompanied by one adult member of Gymnastics Ireland. You and the Complainant will also have the opportunity of calling witnesses if you wish.

Non attendance without reasonable cause at the Hearing by you shall not prevent the Hearings Committee from proceeding.

If you need any further clarification or wish to make a submission in writing or forward details of evidence to be relied upon, please forward to the above address to arrive no later than three days prior to the Hearing.

Signed (Chairperson Hearings Committee) c.c. CDO

Date
