

Judging Policy 2022-2024

Judging Policy 2022 - 2024

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1.0 Introduction

Gymnastics Ireland encompasses a number of disciplines, each with its own sport specific needs which are influenced by the International Governing Body and the demands of the particular domestic competition requirements.

There is the need to establish a degree of standardisation in the procedures adopted to train and accredit Judges. It is acknowledged that a great deal of valuable input has been made to establish the current programme and it is envisaged that where areas of good practice are identified, these would be used as models upon which future structures may be based.

However, there are areas where commonality can be addressed, and as far as is practical, standard procedures and strategies will be introduced. Clearly areas such as: number and level of qualifications, course approval and accreditation procedures, criteria for entry into qualification, outline job specification, responsibility and course organisers guidelines can be standardised. The cost for each level of judging course within each discipline will be set by the GI executive.

Gymnastics Ireland has designed a Judging Policy to develop and monitor the Judge Education and Judge Accreditation processes. Nothing in this policy will be contrary to FIG Rules.

The Judging Policy is part of Gymnastics Ireland Rules and Regulations - The Judging policy will be set on a quadrennial basis following the Olympic cycle. The Education Manager will lead on policy development and implementation in this area supported by the Policy & Welfare Manager and Performance & Technical Manager. The policy will be adapted from time to time in line with best practice.

GI Staff will:

- a. Provide the organisation and administration of all Judging courses
- b. Assist in the production and distribution of resource materials
- c. Maintain a register of accredited Judges
- d. In conjunction with the Discipline Head of Judging ensure that course tutors will have the appropriate knowledge to deliver training
- e. In conjunction with the Education Manager, the Discipline Head of Judging will prepare all course material including but not limited to handouts and PowerPoint

The Judge Education Programme across all disciplines will ensure that the process of accreditation for courses, delivery of courses, assessment of Judges and accreditation of qualifications are efficiently and accurately recorded.

Definitions

Assessor: means a person who judges how well somebody has done in a judging exam

Candidate: means the Gymnastics Ireland member attending a Judging Course organised by Gymnastics Ireland.

Exam: means practical or theoretical examination, which forms part of the Course

Fees: means all fees owing to Gymnastics Ireland including without limit all tuition, Course material charges, examination and registration fees

Judge: Officiating at an event or competition as part of a panel of judges in line with their qualification which must be held within an Olympic (4 year) cycle

Head Judge: The Head of Judging will be selected by the VP, Education Manager and Performance and Technical Manager. The position will be held for a period of 4 years and may be subsequently appointed for further terms of office.

Judging Convenor: The Judging Convenor will be appointed for each specific competition by the Head of Judging

Sponsor: means any employer and/or third party who have agreed with the Candidate and/or Gymnastics Ireland to pay the fees (or part of them)

2.0 Judging Course Structure

Disciplines

Levels of Awards

Trampolining	Level 1 (Club Judge)	Level 2 (Regional Judge)	Level 3 (National Judge)		Level 4 (Brevet International Judge)
Tumbling	Level 1 (Club Judge)	Level 2 (Regional Judge)	Level 3 (National Judge)		Level 4 (Brevet International Judge)
Acrobatics	Level 1 (Club Judge)	Level 2 (Regional Judge)	Level 3 (National Judge)		Level 4 (Brevet International Judge)
Rhythmic	Level 1 (Club Judge)	Level 2 (County Judge)	Level 3 (Regional Judge)	Level 4 (National Judge)	Level 5 (National Brevet Judge)
Women's Artistic	Level 1 (Club Judge)	Level 2 (Regional Judge)	Level 3 (Area Judge)	Level 4 (National Judge)	Level 5 (Brevet International Judge)
Men's Artistic	Level 1 (Club Judge)	Level 2 (Regional Judge)	Level 3 (National Judge)		Level 4 (Brevet International Judge)

Each level of judging qualification will now be called Level 1, 2, 3, 4, and 5 as indicated above. The rationale is that each level does not restrict the type of competition that the judge is qualified to adjudicate, but rather the role they would fulfil on the judging panel. This is due to the fact that the new GI competition structure focuses upon nationally based events rather than club, regional, county or area based competitions.

2.1 Trampoline Judging Pathway

Judging Qualification	Criteria for Eligibility	Min Age	General Course Content	Course Exam	Fast Tracking	What Level Can I Judge?
Level 4 (Brevet)	<ul style="list-style-type: none"> Gymnastics Ireland must nominate candidates to be put forward for assessment through the scoring matrix to participate in the intercontinental/continental Brevet courses Recommended by Head of Judging and the Performance and Technical Manager A minimum of 2 cycles at Level 3 (National Cycles) Must have placed in top 3 at (National Judging Exam) Must have judged regularly during the cycle & judged the national championships and trials for international selection. Log book to be produced for evidence 	18	<ul style="list-style-type: none"> Attend a 24 hour Course FIG Code of Points for Trampoline FIG Judging Structure Gymnastics Ireland Trampoline Competitions Structure FIG Trampoline Competitions Structure Practical Execution Judging Difficulty Judging at a minimum 10.2 difficulty Level 	<ul style="list-style-type: none"> 45 minute Written paper (80% pass mark) Execution Judging Exam x 10 Routines (80% pass mark) Difficulty Judging Exam x 10 Routines (80% pass mark) 	<ul style="list-style-type: none"> Must be approved by the Head of Judging, Education Manager and the Performance and Technical Manager 	International, National, Regional and Club levels

<p>Level 3 (National)</p>	<ul style="list-style-type: none"> ▪ Must have held current Level 2 (Regional) award for a minimum of 2 years ▪ Must have judged regularly at a minimum of 6 competitions and produce an up-to-date signed logbook of events judged and courses assisted ▪ Must have supported the judge education process as required ▪ Must have supported coaches and gymnasts within the region to provide advice, guidance and routine analysis, been available to attend squads as required 	<p>18</p>	<ul style="list-style-type: none"> ▪ Attend a 12 hour course plus an examination to cover: ▪ Execution Judging – Tramp, Synchro, DMT ▪ Duties & Responsibilities of Chair of Panel ▪ Judge to a max 10.5 Tariff 	<ul style="list-style-type: none"> ▪ 45 minute Written paper (75% pass mark) ▪ Execution Judging Exam x 8 Routines (75% pass mark) ▪ Difficulty Judging Exam x 8 Routines (75% pass mark) <p>Candidates may re-sit at a time and place agreed by the Head of Judging - at the next available examination date</p> <ul style="list-style-type: none"> ▪ Candidates must contact the GI office to arrange a date for the re-sit ▪ The Head of Judging will obtain the exam paper from GI ▪ The resit fee is €20 <p>A resit application form will be sent to candidates with examination results if necessary</p>	<ul style="list-style-type: none"> ▪ Ex gymnasts of Senior National Squad Level may apply in writing to the Head of Judging (nominated by GI) for dispensation to be exempt from Level 1 - 2 (Club or Regional Level Awards) ▪ Club coaches who have produced National Squad members may apply in writing to the Head of Judging (nominated by GI) for dispensation to be exempt from the Level 1 – 2 (Club and Regional Levels) of judging in order to attend the Level 3 course and examination ▪ Club Coaches may apply to the Head of Judging to attend a Level 3/Information Day (this is separate from a Level 3 judging course) 	<p>National, Regional and Club levels</p>
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Level 2 (Regional)	<ul style="list-style-type: none"> Hold a current Level 1 (Club) judge for a minimum of 6 months Have judged a minimum of 2 National competitions and 2 additional competitions per year since holding award and produce an up-to-date signed logbook of events judged Judges who have held a Level 3 (National) judge qualification on the previous cycle and who want to move to Level 2 (Regional) judge only have to attend the Level 2 (Regional) judge course. They do not need to take the exam Judges who have held a Level 2 (Regional) award in the previous cycle must have judged a minimum of 4 regional, club levels or other levels of competition per year since qualifying and produce an up to date signed log book detailing all events judged Any judge who does not fulfil the above criteria may apply in writing to the Head of Judging for dispensation to attend the course and exam 	16	<p>Attend a 12 hour course to cover:</p> <ul style="list-style-type: none"> Execution Judging – Tramp, Synchro, DMT – Difficulty Judging for above Judge to a max 7.4 Tariff 	<ul style="list-style-type: none"> 45 minute Written paper (70% pass mark) Execution Judging Exam x 6 Routines (70% pass mark) Difficulty Judging Exam x 6 Routines (70% pass mark) <p>Candidates may re-sit at a time and place agreed by the Head of Judging - at the next available examination date:</p> <ul style="list-style-type: none"> Candidates must contact the GI office to arrange a date for the re-sit The Head of Judging will obtain the exam paper from GI The resit fee is €20 <p>A resit application form will be sent to candidates with examination results if necessary</p>	Not Applicable	Regional and Club levels
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Level 1 (Club)	<ul style="list-style-type: none"> ▪ Must be a minimum of 16 years of age ▪ Must be a member of Gymnastics Ireland 	16	<p>Attend a 1 day course to cover:</p> <ul style="list-style-type: none"> ▪ Execution Judging – Individual Tramp & Synchro ▪ Difficulty Judging for above ▪ Judge to max 5.2 Tariff F 	<ul style="list-style-type: none"> ▪ 45 minute Written paper (70% pass mark) ▪ Execution Judging Exam x 5 Routines (70% pass mark) ▪ Difficulty Judging Exam x 5 Routines (70% pass mark) <p>Candidates may re-sit at a time and place agreed by the Head of Judging - at the next available examination date:</p> <ul style="list-style-type: none"> ▪ Candidates must contact the GI office to arrange a date for the re-sit ▪ The Head of Judging will obtain the JC4 and exam paper from GI ▪ The resit fee is €20 <p>A resit application form will be sent to candidates with examination results if necessary</p>	Not Applicable	Club levels
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2.2 Tumbling Judging Pathway

Judging Qualification	Criteria for Eligibility	Min Age	General Course Content	Course Exam	Fast Tracking	What Level Can I Judge?
Level 4 (Brevet)	<ul style="list-style-type: none"> Gymnastics Ireland must nominate candidates to be put forward for assessment through the scoring matrix to participate in the intercontinental/continental Brevet courses Recommended by Head of Judging and the Performance and Technical Manager A minimum of 2 cycles at Level 3 (National Cycles) Must have placed in top 3 at (National Judging Exam) Must have judged regularly during the cycle & judged the national championships and trials for international selection. Log book to be produced for evidence 	18	<ul style="list-style-type: none"> FIG Code of Points Practical Execution Judging Practical Difficulty Judging 	<ul style="list-style-type: none"> Governed by FIG Written Theory Exam Execution Practical Exam Difficulty Practical Exam Theory Exam : 20 short questions Practical judging – 10 runs execution and 10 runs difficulty 	Not Applicable	National and International events. All roles.

<p>Level 3 (National)</p>	<ul style="list-style-type: none"> ▪ Must be a minimum of 18 years of age ▪ Must be a member of Gymnastics Ireland ▪ Hold a current tumbling Level 2 (Regional) award for a minimum of two years <p>Or</p> <ul style="list-style-type: none"> ▪ Hold a Level 3 (National) judging qualification in a related discipline – approved by the Head of Judging and the Performance and Technical Manager 	<p>18</p>	<p>Attend a 2 day course including an examination.</p> <p>Course Content:</p> <ul style="list-style-type: none"> ▪ Judging Rules at NDP and FIG Level ▪ Roles of execution judge, difficulty judge, and Chair of the Judges Panel (CJP) ▪ Execution Judging – guidance and practical (regional – senior level) ▪ Difficulty Judging guidance and practical (regional – senior level) ▪ CJP Decisions – detailed examples 	<ul style="list-style-type: none"> ▪ Written Theory Exam ▪ Execution Practical Exam ▪ Difficulty Practical Exam ▪ Theory Exam: 25 short questions ▪ Practical judging – 10 runs execution and 10 runs difficulty <p>Candidates may re-sit at a time and place agreed by the Head of Judging - at the next available examination date</p> <ul style="list-style-type: none"> ▪ Candidates must contact the GI office to arrange a date for the re-sit ▪ The Head of Judging will obtain the exam paper from GI ▪ The resit fee is €20 <p>A resit application form will be sent to candidates with examination results if necessary</p>	<ul style="list-style-type: none"> ▪ Judging qualifications and experience of judging in a related discipline e.g. Acrobatics, Men's and Women's Artistic, Trampoline ▪ Achieving an excellent exam result in the Level 2 (Regional) judging exam ▪ Must be approved by the Head of Judging and the Performance and Technical Manager ▪ Club Coaches may apply to the Head of Judging to attend a Level 3 (National) Judging Course/Information Day (this is separate from a Level 3 judging course) 	<p>CJP/Difficulty/ Execution Judge at club, regional and national level</p> <p>Judging Regional level, NDP, Age Group & Senior</p>
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<p>Level 2 (Regional)</p>	<ul style="list-style-type: none"> Must be a minimum of 18 years of age Must be a member of Gymnastics Ireland Hold a current tumbling Level 1 (Club) award for a minimum of one year <p>Or</p> <ul style="list-style-type: none"> Hold a Level 2 (Regional) judging qualification in a related discipline – approved by the Head of Judging and the Performance and Technical Manager 	<p>17</p>	<p>Attend a 2 day course including an Examination.</p> <p>Course Content :</p> <ul style="list-style-type: none"> Judging Rules at NDP and FIG Level Roles of execution judge, difficulty judge, and Chair of the Judges Panel (CJP) Execution Judging – guidance and practical (Regional – Age Group Level) Difficulty Judging guidance and practical (regional – Age Group Level) CJP Decisions – detailed examples 	<ul style="list-style-type: none"> Written Theory Exam Execution Practical Exam Difficulty Practical Exam Theory Exam :25 short questions Practical judging – 10 runs execution and 10 runs difficulty <p>Candidates may re-sit at a time and place agreed by the Head of Judging - at the next available examination date</p> <ul style="list-style-type: none"> Candidates must contact the GI office to arrange a date for the re-sit The Head of Judging will obtain the exam paper from GI The resit fee is €20 <p>A resit application form will be sent to candidates with examination results if necessary</p>	<ul style="list-style-type: none"> Judging qualifications and experience of judging a related discipline e.g. Acrobatics, Men's and Women's Artistic, Trampoline Must be approved by the Head of Judging and the Performance and Technical Manager Club Coaches may apply to the Head of Judging to attend a Level 2 (Regional) Judging Course/Information Day (this is separate from a Level 2 judging course) 	<p>CJP /Difficulty/ Execution Judge at club and regional.</p> <p>Execution judge at national.</p> <p>Judging Novice level, NDP and Age Group.</p>
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<p>Level 1 (Club)</p>	<ul style="list-style-type: none"> ▪ Must be a minimum of 16 years of age ▪ Must be a member of Gymnastics Ireland 	16	<p>Attend a 1.5 day course including an Examination.</p> <p>Course Content :</p> <ul style="list-style-type: none"> ▪ Introduction to tumbling ▪ Basics of Judging ▪ Roles of execution judge, difficulty judge, and Chair of the Judges Panel (CJP) ▪ Execution Judging – guidance and practical (Regional – Age Group Level) ▪ Difficulty Judging guidance and practical (regional and NDP level) ▪ CJP Decisions – brief examples 	<ul style="list-style-type: none"> ▪ Written Theory Exam ▪ Execution Practical Exam ▪ Theory Exam : 20 short questions ▪ Multiple choice ▪ Scoring ▪ Practical judging – 10 runs execution <p>Candidates may re-sit at a time and place agreed by the Head of Judging - at the next available examination date</p> <ul style="list-style-type: none"> ▪ Candidates must contact the GI office to arrange a date for the re-sit ▪ The Head of Judging will obtain the exam paper from GI ▪ The resit fee is €20 <p>A resit application form will be sent to candidates with examination results if necessary</p>	<ul style="list-style-type: none"> ▪ Judging qualifications and experience of judging a related discipline e.g. Acrobatics, Men's and Women's Artistic, Trampoline ▪ Must be approved by the Head of Judging and the Performance and Technical Manager 	<p>Execution judge at club, regional and national.</p> <p>Judging Novice level, NDP and Age Group</p>
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2.3 Acrobatics Judging Pathway

Judging Qualification	Criteria for Eligibility	Min Age	General Course Content	Course Exam	Fast Tracking	What Level Can I Judge?
Level 4 (Brevet)	<ul style="list-style-type: none"> Gymnastics Ireland must nominate candidates to be put forward for assessment through the scoring matrix to participate in the intercontinental/continental Brevet courses Recommended by Head of Judging and the Performance and Technical Manager A minimum of 2 cycles at Level 3 (National Cycles) Must have placed in top 3 at (National Judging Exam) Must have judged regularly during the cycle & judged the national championships and trials for international selection. Log book to be produced for evidence 	20	As per FIG	As per FIG	Not Applicable	National and International events. All roles.

Level 3 (National)	<ul style="list-style-type: none"> Must have up to date knowledge of the current FIG Tables of Difficulty and Code of Points Must have held a current Level 2 (Regional) judge award for a minimum of 2 years Must have judged regularly at a minimum of 6 National and/or Regional competitions and normally should have judged at least 2 as a Difficulty Judge (DJ) and 2 as Chair of Judging Panel (CJP) showing competency Must be able to produce an up-to date signed logbook of events judged and courses assisted 	20	<ul style="list-style-type: none"> The course is over 2 days over 2 weekends including the examination The course is classroom based and covers practical artistry and execution judging, composition and checking of tariff sheets, DJ and CJP deduction and penalties 	<p>The Exam consists of:</p> <ul style="list-style-type: none"> Theory papers covering - execution and artistry scoring, tariff sheets, DJ and CJP deductions and penalties A practical judging exam from a video 20 FIG routines must be judged, 10 artistry, 10 execution <p>Passes will be categorised as:</p> <p>CAT 1 - CJP, DJ and Panel Judge</p> <ul style="list-style-type: none"> Pass mark is 80% for execution and artistry practical and theory exams; 70% for DJ and CJP deductions and penalties practical and theory exams <p>CAT 2 - Panel Judge</p> <ul style="list-style-type: none"> Pass mark is an average of 80% for execution and artistry theory and practical exams <p>Candidates may re-sit at a time and place agreed by the Head of Judging - at the next available examination date</p> <ul style="list-style-type: none"> Candidates must contact the GI office to arrange a date for the re-sit The Head of Judging will obtain the exam paper from GI The resit fee is €20 <p>A resit application form will be sent to candidates with examination results if necessary</p>	Not Applicable	<p>All National events. Difficulty judge 1 or 2.</p> <p>CJ P all club and regional events. C J P at National events if Cat 1.</p>
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Level 2 (Regional)	<ul style="list-style-type: none"> Must have up to date knowledge of the current NDP and FIG Tables of Difficulty and Code of Points Must have held a current Level 1 (Club) judge award for a minimum of 1 year Must have judged a minimum of 5 Club Grade competitions per year since holding the award with at least one being at a regional level, 2 as an artistry judge and 2 as an execution judge Must be able to produce an up-to date signed logbook of events judged and courses assisted 	18	<ul style="list-style-type: none"> The course is 2 days excluding the examination, which is an additional half a day The course is classroom based and covers the role and responsibility of the CJP & DJ as well as practical execution and artistry judging 	<p>The Exam consists of:</p> <ul style="list-style-type: none"> Theory papers covering execution and artistry scoring, DJ and CJP deduction and penalties A Practical judging exam from a video 20 NDP/FIG routines must be judged, 10 artistry, 10 execution Pass mark is 70% for the practical exams and 75% for the theory exams <p>Candidates may re-sit at a time and place agreed by the Head of Judging - at the next available examination date</p> <ul style="list-style-type: none"> Candidates must contact the GI office to arrange a date for the re-sit The Head of Judging will obtain the exam paper from GI The resit fee is €20 <p>A resit application form will be sent to candidates with examination results if necessary</p>	Not Applicable	Panel judge at National events. Difficulty judge 2. C J P all club and regional events.
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Level 1 (Club)	<ul style="list-style-type: none"> ▪ Must have up to date knowledge of the current NDP ▪ Must be a member of Gymnastics Ireland 	16	<ul style="list-style-type: none"> ▪ The course is over two consecutive days excluding the examination, which is an additional half a day ▪ The course is classroom based and covers NDP rules and regulations, understanding NDP tariff sheets, composition of exercises, for both balance and dynamic. Execution and artistry deductions and judging whole routines 	<p>The Exam consists of:</p> <ul style="list-style-type: none"> ▪ Theory paper covering general rules, execution and artistry ▪ A Practical judging exam from a video - 20 NDP routines must be judged, 10 artistry, 10 execution ▪ Pass mark is 65% for the practical exams and 70% for the theory exams <p>Candidates may re-sit at a time and place agreed by the Head of Judging - at the next available examination date</p> <ul style="list-style-type: none"> ▪ Candidates must contact the GI office to arrange a date for the re-sit ▪ The Head of Judging will obtain the exam paper from GI ▪ The resit fee is €20 <p>A resit application form will be sent to candidates with examination results if necessary</p>	Not Applicable	Grade 1 – Grade 3
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2.4 Rhythmic Judging Pathway

Judging Qualification	Criteria for Eligibility	Min Age	General Course Content	Course Exam	Fast Tracking	What Level Can I Judge?
Level 5 (National Brevet)	<ul style="list-style-type: none"> Gymnastics Ireland must nominate candidates to be put forward for assessment through the scoring matrix to participate in the intercontinental/continental Brevet courses Recommended by Head of Judging and the Performance and Technical Manager A minimum of 2 cycles at Level 3 (National Cycles) Must have placed in top 3 at (National Judging Exam) Must have judged regularly during the cycle & judged the national championships and trials for international selection. Log book to be produced for evidence 	18	As per FIG	As per FIG	Not Applicable	Up to National

<p>Level 4 (National)</p>	<ul style="list-style-type: none"> Min 2yrs held Level 3 (Regional) judge award Judged min 5 competitions holding the Level 3 (Regional) judge award to a standard acceptable to the Head of Judging Completed the following roles at National competitions: Line Judge/ Timekeeper/ Secretariat/ Apparatus Control (x1); Execution Judge (x8) 	<p>18</p>	<ul style="list-style-type: none"> 2 day course (12 hours) + theory and practical exams 	<ul style="list-style-type: none"> FIG Code of Points - Difficulty Individuals and Difficulty Group. Video Judging Technical Regulations Theory exam on all areas Practical exam on all areas <p>Candidates may re-sit at a time and place agreed by the Head of Judging - at the next available examination date</p> <ul style="list-style-type: none"> Candidates must contact the GI office to arrange a date for the re-sit The Head of Judging will obtain the exam paper from GI The resit fee is €20 <p>A resit application form will be sent to candidates with examination results if necessary</p>	<ul style="list-style-type: none"> Ex gymnasts of Senior National (or International) Squad level may apply in writing to the Head of Judging (nominated by GI) for dispensation to be exempt from the Level 1 (Club), Level 2 (County) or Level 3 (Regional) awards Club coaches who have produced National (or International) Squad members may apply in writing to the Head of Judging (nominated by GI) for dispensation to be exempt from the Level 1 (Club), Level 2 (County) and Level 3 (Regional) levels of judging in order to attend the Level 4 (National) judges course and examination. Club Coaches may apply to the Head of Judging to attend a Level 4 (National) Judging Course/Information Day 	<p>Up to National</p>
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<p>Level 3 (Regional)</p>	<ul style="list-style-type: none"> Min 1yr held Level 2 (County) Judge Award Judged min 4 competitions to a standard acceptable to the Head of Judging since holding the Level 2 (County) Judge award Completed the following roles at National competitions: Line Judge, Timekeeper, Secretariat or Apparatus Control (x3) 	<p>17</p>	<ul style="list-style-type: none"> 1 day course – 6 hours + theory and practical exams 	<ul style="list-style-type: none"> FIG Code of Points - Execution Group. Video judging. Theory exam on Generalities (Individuals and Group) and Execution (Individuals and Group). Practical exam on Execution (Individuals). <p>Candidates may re-sit at a time and place agreed by the Head of Judging - at the next available examination date</p> <ul style="list-style-type: none"> Candidates must contact the GI office to arrange a date for the re-sit The Head of Judging will obtain the exam paper from GI The resit fee is €20 <p>A resit application form will be sent to candidates with examination results if necessary</p>	<ul style="list-style-type: none"> Ex gymnasts of Senior National (or International) Squad level may apply in writing to the Head of Judging (nominated by GI) for dispensation to be exempt from the Level 1 (Club) or Level 2 (County) awards. Club coaches who have produced National (or International) Squad members may apply in writing to the Head of Judging (nominated by GI) for dispensation to be exempt from the Level 1 (Club) and Level 2 (County) levels of judging in order to attend the Level 3 (Regional) judges course and examination. Club Coaches may apply to the Head of Judging to attend a Level 3 (Regional) judging course/information day 	<p>Up to National Individual and Group Execution only</p>
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Level 2 (County)	<ul style="list-style-type: none"> Min 1yr held Level 1 (Club) judge award Judged min 2 competitions since holding the Level 1 (Club) judge award Completed the following roles at National competitions: Line Judge, Timekeeper, Secretariat or Apparatus Control (x1) 	16	Half day course – 4 hours + theory and practical exams	<ul style="list-style-type: none"> FIG Code of Points - Generalities Group, Execution Individuals (Artistic Faults). Video judging. Theory exam on Generalities Individuals and Group and Execution Individuals. Practical exam on Execution Individuals (Technical Faults only) <p>Candidates may re-sit at a time and place agreed by the Head of Judging - at the next available examination date</p> <ul style="list-style-type: none"> Candidates must contact the GI office to arrange a date for the re-sit The Head of Judging will obtain the exam paper from GI The resit fee is €20 <p>A resit application form will be sent to candidates with examination results if necessary</p>	Not Applicable	Up to National
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Level 1 (Club)	<ul style="list-style-type: none"> Must be a minimum of 16 years of age Must be a member of Gymnastics Ireland 	16	<ul style="list-style-type: none"> 1 day course (6 hours) + theory exam and judge or side judge once 	<ul style="list-style-type: none"> FIG Code of Points - Generalities Individual, Execution Individuals (Technical Faults) Video judging Theory exam on Execution Individuals (Technical Faults only) Side judge or judge at a competition under guidance of judge of at least National level <p>Candidates may re-sit at a time and place agreed by the Head of Judging - at the next available examination date</p> <ul style="list-style-type: none"> Candidates must contact the GI office to arrange a date for the re-sit The Head of Judging will obtain the exam paper from GI The resit fee is €20 <p>A resit application form will be sent to candidates with examination results if necessary</p>	Not Applicable	Level Club, County, Regional (Individual Execution - Technical Faults only)
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2.5 Women's Artistic Judging Pathway

Judging Qualification	Criteria for Eligibility	Min Age	General Course Content	Course Exam	Fast Tracking	What Level Can I Judge?
Level 5 (Brevet)	<ul style="list-style-type: none"> Gymnastics Ireland must nominate candidates to be put forward for assessment through the scoring matrix to participate in the intercontinental/continental Brevet courses Recommended by Head of Judging and the Performance and Technical Manager A minimum of 2 cycles at Level 3 (National Cycles) Must have placed in top 3 at (National Judging Exam) Must have judged regularly during the cycle & judged the national championships and trials for international selection. Log book to be produced for evidence 	18	As per FIG	As per FIG	<ul style="list-style-type: none"> Exception may be made if a Judge only has one cycle of Level 4 (National / very high results in their exam) or (very exceptional circumstances) Must be approved by the Head of Judging and the Performance and Technical Manager 	Internationals as per FIG Criteria. All National Competitions

<p>Level 4 (National)</p>	<ul style="list-style-type: none"> ▪ Must have held current Level 3 (Area) / Level 2 (Regional) award for a minimum of one cycle (3 years minimum) ▪ Must have judged regularly at a minimum of 6 competitions and produce an up-to-date signed logbook of events judged ▪ Must have supported the judge education process within the country as required ▪ Must have supported coaches and gymnasts within the region to provide advice, guidance and routine analysis, been available to attend squads as required 	<p>18</p>	<ul style="list-style-type: none"> ▪ Attend a circa 16 hour course plus an examination to cover FIG Code of Points ▪ Have knowledge of judging rules for all GI competitions (non-examinable) 	<ul style="list-style-type: none"> ▪ An examination to cover FIG Code of Points ▪ Have knowledge of judging rules for all GI competitions (non-examinable) <p>Candidates may re-sit at a time and place agreed by the Head of Judging - at the next available examination date</p> <ul style="list-style-type: none"> ▪ Candidates must contact the GI office to arrange a date for the re-sit ▪ The Head of Judging will obtain the exam paper from GI ▪ The resit fee is €20 <p>A resit application form will be sent to candidates with examination results if necessary</p>	<ul style="list-style-type: none"> ▪ Ex gymnasts of Senior National Squad level may apply in writing to the Head of Judging (nominated by GI) for dispensation to be exempt from the Level 3 (Area), Level 2 (Regional) or Level 1 (Club) awards. ▪ Club coaches who have produced National Squad members may apply in writing to the Head of Judging (nominated by GI) for dispensation to be exempt from the Level 3 (Area), Level 2 (Regional) or Level 1 (Club) awards of judging in order to attend the Level 4 (National) judges course and examination. ▪ Club Coaches may apply to the Head of Judging to attend a Level 4 (National) judging course/information day (this is separate from a Level 4 (National) judging course 	<p>All competitions up to and including National competitions</p>
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Level 3 (Area)	<ul style="list-style-type: none"> ▪ Must have held current Level 2 (Regional) award for a minimum of one cycle (3 years min) ▪ Must have judged regularly at a minimum of 5 competitions (including Grades we don't have Grades and Levels competitions), and produce an up-to-date signed logbook of events judged and courses assisted ▪ Must have supported the judge education process within the region as required ▪ Must have supported coaches and gymnasts within the region to provide advice, guidance and routine analysis, been available to attend squads as required 	18	<ul style="list-style-type: none"> ▪ Attend a circa 16 hour course plus an examination to cover FIG Code of Points ▪ Have knowledge of judging rules for all GI competitions (non-examinable) 	<ul style="list-style-type: none"> ▪ An examination to cover FIG Code of Points ▪ Have knowledge of judging rules for all GI competitions (non-examinable) <p>Candidates may re-sit at a time and place agreed by the Head of Judging - at the next available examination date</p> <ul style="list-style-type: none"> ▪ Candidates must contact the GI office to arrange a date for the re-sit ▪ The Head of Judging will obtain the exam paper from GI ▪ The resit fee is €20 <p>A resit application form will be sent to candidates with examination results if necessary</p>	<ul style="list-style-type: none"> ▪ Ex gymnasts of Senior National Squad level may apply in writing to the Head of Judging (nominated by GI) for dispensation to be exempt from the Level 1 (Club) or Level 2 (Regional) level awards. ▪ Club coaches who have produced National Squad members may apply in writing to the Head of Judging (nominated by GI) for dispensation to be exempt from the Level 1 (Club) and Level 2 (Regional) levels of judging in order to attend the Level 3 (Area) judges course and examination. ▪ Club Coaches may apply to the Head of Judging to attend an Area Judging Course/Information Day (this is separate from a Level 3 (Area) judging course 	All competitions up to and including National competitions
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<p>Level 2 (Regional)</p>	<ul style="list-style-type: none"> Hold a current Level 1 (Club) award for a minimum of 1 cycle (3 years min) or score high enough in the exam to fast track to Level 2 (Regional) Have judged a minimum of 4 competitions per year since holding award and produce an up-to-date signed logbook of events judged Judges who have held a Level 4 (National) or Level 3 (Area) judge qualification on the previous cycle and who want to move to Level 2 (Regional) judge only have to attend the Level 2 (Regional) judge course. They do not need to take the exam Judges who have held a regional award in the previous cycle must have judged a minimum of 4 competitions per year since qualifying and produce an up to date signed log book detailing all events judged Any judge who does not fulfil the above criteria may apply in writing to the Head of Judging for dispensation to attend the course and exam 	16	<p>Attend a circa 12 hour course to cover the full content of GI Levels Routines.</p> <ul style="list-style-type: none"> Practical judging Have knowledge of Levels of Competitions 	<ul style="list-style-type: none"> An examination to cover GI Levels Routines – Execution & Use of Symbols The examination follows FIG guidelines <p>Application to take the exam separately from the course must be made in writing to the Head of Judging.</p> <p>Candidates may re-sit at a time and place agreed by the Head of Judging - at the next available examination date</p> <ul style="list-style-type: none"> Candidates must contact the GI office to arrange a date for the re-sit The Head of Judging will obtain the exam paper from GI The resit fee is €20 A resit application form will be sent to candidates with examination results if necessary 	Not Applicable	<p>All levels of competitions up to and including National.</p> <p>FIG Competitions – E Panel or Apparatus Assistants Only</p>
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Level 1 (Club)	<ul style="list-style-type: none"> Must be a minimum of 16 years of age Must be a member of Gymnastics Ireland 	16	<p>Attend a circa 12 hour course to cover the full content of GI Levels Routines.</p> <ul style="list-style-type: none"> Practical judging Judges who have held a Level 2 (Regional) Judge qualification on the previous cycle and who want to move to Level 1 (Club) Judge must attend the course and take the examination at Club Judge level 	<ul style="list-style-type: none"> An examination to cover GI Levels Routines – Execution & Use of Symbols. <p>Application to take the exam separately from the course must be made in writing to the Head of Judging.</p> <p>Candidates may re-sit at a time and place agreed by the Head of Judging - at the next available examination date</p> <ul style="list-style-type: none"> Candidates must contact the GI office to arrange a date for the re-sit The Head of Judging will obtain the exam paper from GI The resit fee is €20 <p>A resit application form will be sent to candidates with examination results if necessary</p>	Not Applicable	<p>All Levels Competitions up to and including National.</p> <p>FIG Competitions – E Panel or Apparatus Assistants Only – with prior approval of Head of Judging</p>
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2.6 Men's Artistic Judging Pathway

Judging Qualification	Criteria for Eligibility	Min Age	General Course Content	Course Exam	Fast Tracking	What Level Can I Judge?
Level 4 (Brevet)	<ul style="list-style-type: none"> Gymnastics Ireland must nominate candidates to be put forward for assessment through the scoring matrix to participate in the intercontinental/continental Brevet courses Recommended by Head of Judging and the Performance and Technical Manager A minimum of 2 cycles at Level 3 (National Cycles) Must have placed in top 3 at (National Judging Exam) Must have judged regularly during the cycle & judged the national championships and trials for international selection. Log book to be produced for evidence 	18	All competitions D and E jury	As per FIG	Not Applicable	All National competitions D & E. Internationals as per FIG guidelines.

Level 3 (National)	<ul style="list-style-type: none"> Must have held current Level 2 (Regional) award for a minimum of 4 (1 cycle) years Must have judged regularly at a minimum of 2 competitions and trials (including Grades and Levels competitions) and produce an up-to-date signed logbook of events judged and courses assisted Must have supported the judge education process as required Must have supported coaches and gymnasts within the country to provide advice, guidance and routine analysis, been available to attend squads as required 	18	<p>Attend a 16 hour course plus an examination to cover:</p> <ul style="list-style-type: none"> All competitions E jury All Irish competitions D jury except senior MAG Celtic Cup D and E jury Northern Europeans E jury 	<p>An examination to cover E and D jury</p> <p>Theory exam:</p> <p>50 multiple choice questions 50 Difficulty recognition diagrams</p> <p>Practical exam</p> <p>4 routines/ apparatus D jury 4 routines / apparatus E jury</p> <p>Candidates who fail the “D jury” part of the exam will fail the overall exam irrespective of what mark was achieved in the theory or the “E jury”</p> <p>Candidates may re-sit at a time and place agreed by the Head of Judging - at the next available examination date:</p> <ul style="list-style-type: none"> Candidates must contact the GI office to arrange a date for the re-sit The Head of Judging will obtain the exam paper from GI The resit fee is €20 <p>A resit application form will be sent to candidates with examination results if necessary</p>	<ul style="list-style-type: none"> Ex gymnasts of Senior National Squad level may apply in writing to the Head of Judging (nominated by GI) for dispensation to be exempt from the Level 1 (Club) or Level 2 (Regional) Awards. Club coaches who have produced National Squad members may apply in writing to the Head of Judging (nominated by GI) for dispensation to be exempt from the Level 1 (Club) and Level 2 (Regional) levels of judging in order to attend the Level 3 (National) judges course and examination. Club coaches may apply to the Head of Judging to attend a Level 3 (National) judging course/information day (this is separate from a Level 3 (National) judging course 	All National competitions D & E
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Level 2 (Regional)	<ul style="list-style-type: none"> Hold a current Level 1 (Club) award for a minimum of 4 (1 cycle) years Have judged a minimum of 5 National competitions since holding award including trials and produce an up-to-date signed logbook of events judged Judges who have held a Level 3 (National) judge award on the previous cycle and who want to move to Level 2 (Regional) judge only have to attend the Level 2 (Regional) judge course. They do not need to take the exam Judges who have held a Level 2 (regional) award in the previous cycle must have judged a minimum of 5 competitions since qualifying and produce an up to date signed log book detailing all events judged Any judge who does not fulfil the above criteria may apply in writing to the Head of Judging for dispensation to attend the course and exam 	17	<p>Attend a 16 hour course to cover:</p> <ul style="list-style-type: none"> All Irish competitions E jury D2 jury on Irish competitions except senior MAG Attend a 1-day theory and practical examination 	<p>As per Level 3 (National) but elements greater than "D" will not be used.</p> <p>Candidates may re-sit at a time and place agreed by the Head of Judging - at the next available examination date</p> <ul style="list-style-type: none"> Candidates must contact the GI office to arrange a date for the re-sit The Head of Judging will obtain the exam paper from GI The resit fee is €20 A resit application form will be sent to candidates with examination results if necessary 	Not Applicable	<p>All national competitions E jury.</p> <p>All national competitions except senior's D jury.</p>
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Level 1 (Club)	<ul style="list-style-type: none"> Must be a minimum of 16 years of age Must be a member of Gymnastics Ireland 	16	<p>Attend a 12 hour course to cover:</p> <ul style="list-style-type: none"> Basic structure of the FIG Code Practical judging E jury on Irish set routines Attend a 1-day practical and theory examination. Practical to include E jury only Judges who have held a Level 2 (Regional) judge qualification on the previous cycle and who want to move to Level 1 (Club) judge must attend the course and take the examination at Level 1 (Club) judge level 	<p>Theory:</p> <ul style="list-style-type: none"> 50 multiple choice questions (20 general and 5 apparatus specific x6) <p>Practical:</p> <ul style="list-style-type: none"> 4 routines per apparatus <p>Candidates may re-sit at a time and place agreed by the Head of Judging - at the next available examination date</p> <ul style="list-style-type: none"> Candidates must contact the GI office to arrange a date for the re-sit The Head of Judging will obtain the JC4 and exam paper from GI The resit fee is €20 <p>A resit application form will be sent to candidates with examination results if necessary</p>	Not Applicable	All national competitions E jury only
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3.0 Judging at Gymnastics Ireland Participation Events

All qualified judges will automatically qualify to judge/assess at all Gymnastics Ireland participation events under the discretion of the Participation Manager.

4.0 Foreign Judging Qualification

Gymnastics Ireland gets requests on a regular basis to validate and recognise awards gained from overseas authorities. We operate a system of conversion and mapping of overseas awards and this will apply to our current judge education programme. To do this, whoever is seeking to gain validation from a foreign judging qualification to judge at a Gymnastics Ireland event must comply with the following:

- Obtain Gymnastics Ireland membership
- Compliance with Gymnastics Ireland Garda vetting (ROI) and AccessNI vetting (NI) requirements
- Completion of Sport Ireland or SportNI Safeguarding Workshop
- 2 separate letters of support, indicating suitability to work with children
- Copies of the judging award (translated into English by an official translator where necessary)
- Curriculum Vitae, showing all relevant judging experience
- A signed Code of Conduct for Judges (Appendix 3)

All relevant paperwork needs to be sent to the Education Manager.

*In controlled trials or Gymnastics Ireland national events an option can be used to use a qualified International Independent Judge with the approval of Gymnastics Ireland.

5.0 Revalidation of Judging Qualification

All judges irrespective of their qualification level will be required to revalidate their judging qualification every Olympic Cycle (4 years) if they wish to judge at each level during that cycle. It is the judge's responsibility to make sure they have revalidated at the earliest possible point in the new cycle.

Failure to re-validate during a cycle will null existing qualification and a new course/examination must be undertaken.

6.0 Terms and Conditions – Judge Education Programme

Please read the following Terms and Conditions outlined in this Section carefully as an application to all Judging Courses delivered through Gymnastics Ireland is deemed acceptance of them.

These Terms and Conditions will apply to all Judging Courses organised and delivered by the Education Department and will form the entire agreement between Gymnastics Ireland and the candidate in respect to all Judging Courses.

6.1 Cancellation of Judging Courses by Gymnastics Ireland

Gymnastics Ireland reserves the right to cancel or reschedule any Judging Course at their discretion. In such cases candidates shall be offered a refund of the fees paid or a transfer to an alternative Judging Course. In such cases Gymnastics Ireland's liability shall be restricted to reimbursement of any fees paid to them. In the event of a cancellation for a reason outside the control of Gymnastics Ireland, Gymnastics Ireland shall be under no obligation to provide any reimbursement. In the event of any reimbursement being made it shall be a gratuitous payment made without obligation or liability.

6.2 Cancellation by the Candidate

Once an application has been made, a candidate (or Sponsor) is liable for the fee regardless of whether they later decide to withdraw voluntarily from the Judging Course. If a candidate cannot attend their chosen Judging Course, notice of cancellation must be received by Gymnastics Ireland, in writing, whereupon a refund of Fees will be given in accordance with the cancellation charges outlined below. If written notice of cancellation is not received the candidate will be liable for the payment of all fees (consideration will be given to offering the candidate a transfer to another Judging Course).

Cancellation charges:

- Up to 21 days prior to the Judging Course start date – no charge.
- Less than 21 days, but at least 7 days prior to the Judging Course start date – refund 50% of the Fee.
- Less than 7 days prior to Judging Course start date – 100% of the Fee is charged.

In addition to above candidates who cancel due to medical reasons at any stage prior to Judging Course start date must provide a Doctors Certificate to receive a full refund or transfer. Any reimbursement approved by Gymnastics Ireland will, wherever possible, be made within 30 days of the date of receipt of the application for such reimbursement.

All cancellations must be made in writing (letter or email) to Gymnastics Ireland. No refunds of fees will be permitted once a candidate has started a Judging Course unless authorised by the Education Manager.

6.3 Late Exam Withdrawal or Resit

In the event of a late withdrawal from the allocated exam date (i.e. withdrawals after the exam details have been emailed to candidates). Candidates will be required to pay a re-exam fee. This fee will be advised in your booking confirmation letter.

Where a candidate fails an exam or fails to attend an exam, which forms part of the course, a charge will be made for any further exam(s). This fee will be advised in your booking confirmation letter.

6.4 Copyright and Intellectual Property

The copyright in all material provided by Gymnastics Ireland shall (unless expressly stated or otherwise) remain vested in Gymnastics Ireland and may not be reproduced without Gymnastics Ireland specific written consent. All intellectual property rights derived from any work created by a candidate during or as part of a Judging Course shall and hereby vest in Gymnastics Ireland.

6.5 Data Protection and Personal Data

When an individual provides personal information to Gymnastics Ireland, Gymnastics Ireland has a duty to keep this information private and safe by complying with the Data Protection Acts of 1988 & 2003 (Amendment Act).

Upon application to a Judging Course, all candidates are consenting to Gymnastics Ireland collecting and processes information that may, because of its nature, be classified as Sensitive Personal Data. This data will be kept in a secure place that is only accessible to nominated individuals. Any candidate not wishing to provide the information as required on the application form will not be accepted onto a Course.

Gymnastics Ireland will not disclose information about candidates to any third party without consent.

Gymnastics Ireland makes every effort to keep candidates' personal information secure and accurate. To assist with these candidates are expected to keep Gymnastics Ireland informed of any changes of address, contact details and/or relevant personal circumstances.

6.6 Eligibility

Candidates must be at least 16 years old to apply for registration and participation on a Course with Gymnastics Ireland. Candidates must be able to provide evidence that they meet all pre-requisite entry requirements and qualifications.

Before purchasing and registering for any Course, Gymnastics Ireland members must have the following in place and up to date:

- Compliance with Gymnastics Ireland Garda vetting (ROI) and AccessNI vetting (NI) requirements (this applies to all GI members aged 16 and above).
- Completion of a Sport Ireland/SportNI Safeguarding Workshop (this applies to all GI members aged 16 and above).

6.7 Equal Opportunities

Gymnastics Ireland is committed to promoting equality of opportunity for all its candidates to ensure that no-one is discriminated against on any of the following grounds outlined in legislation; gender, family status, sexual orientation, religion, age, disability, race, travelling community.

6.8 Payment Terms

Gymnastics Ireland members can avail of online payments at the time of booking by credit/debit card through our LMS platform. Upon completion of the course purchase each candidate must register an account through the LearnUpon LMS platform to access their course. Please note 6.6 above for eligibility before booking on a course and registering an account on the LMS platform LearnUpon.

All Fees are due at time of the course purchase on LearnUpon and should be made in Euro. Places will not be held without payment/booking received through our LMS LearnUpon platform.

Fee reductions will only apply to Judging Course where indicated on the Gymnastics Ireland website and where the candidate meets the criteria as laid down and evidence must be provided upon request e.g. Gymnastics Ireland affiliation.

Gymnastics Ireland reserves the right not to accept registration from Candidates where fees or other costs from previous Judging Courses remain outstanding until such time as all outstanding fees or other outstanding costs are paid. Where successful completion of a Judging Course results in the award of a certificate, Gymnastics Ireland reserves the right to withhold the issue of certificates where fees or other monies are due to Gymnastics Ireland.

In addition, Gymnastics Ireland reserves the right to terminate a candidate's right to continue on a course where fees are outstanding and where any agreed instalment payment defaults.

Gymnastics Ireland may take legal action for the recovery of monies due and in such circumstances Gymnastics Ireland reserves the right to recover the cost of such action in addition to the outstanding monies.

All prices in respect of Judging Course fees will be quoted at the time of course advertising. In the event of a fee increase candidates will be notified accordingly and those not wishing to pursue courses at the increased fee must notify Gymnastics Ireland in writing, within seven days of receiving notice of the increase and shall reimburse all monies already paid.

Judging Course Fees include:

- Certificate of qualification upon completion
- May include resource material (see below) *

Judging Course Fees do not include:

- Travel expenses
- Replacement logbooks, replacement certificates or study/resource materials
- Re-examination Fees
- Stationery and materials

**** NB: For some Judging Course resources may not be included in the course fee and be subject to an additional charge.***

6.9 Rights and Obligations of Gymnastics Ireland

Gymnastics Ireland shall use its reasonable endeavours to provide the candidate with an education service which may, where appropriate, include a programme of study; classes, tutorials and relevant learning support intended to prepare the candidate for examinations and qualifications.

Gymnastics Ireland reserves the right to make alterations to Judging Courses, tutors, fees or venues without prior notice provided such alterations shall not substantially affect Judging Course content or qualification and such alterations shall, at best, only entitle the candidate to reimbursement of any course fees paid.

Gymnastics Ireland reserves the right to dismiss any candidate at any time for behaviour, which is deemed to be unprofessional, inappropriate or disruptive to other candidates. No Fees will be refundable for any candidate dismissed under this section.

Gymnastics Ireland reserves the right to dismiss any candidate at any time for cheating in Assessments, assisting others to cheat, falsification of logbooks and plagiarism. No Fees will be refundable for any candidate dismissed under this section.

6.10 Rights and Obligations of the Candidate

Candidates shall meet and comply with the requirements and/or standards set out in these Terms and Conditions. Gymnastics Ireland reserves the right to suspend and/or exclude (at its discretion) any candidate failing to meet such standards and/or requirements, including:

- Complying with all reasonable requests of Gymnastics Ireland staff and tutors.
- Behaving in a manner which does not cause injury or damage to other persons in particular to the property of Gymnastics Ireland, its staff, candidates or visitors and does not impede or prevent the provision of the Judging Course or any other Judging Course or otherwise harm the standing and reputation of Gymnastics Ireland
- Attending all schedule course dates and examinations. In the case of illness it is the responsibility of the candidate to inform the relevant course organiser, tutor, assessor or staff member and may be asked to provide a Doctor's Certificate. 100% attendance is expected from candidates.

- Notifying Gymnastics Ireland of any specific requirements and/or special needs in advance of any Judging Course.
- Undertaking to complete the Judging Course and all exams within the appropriate validation period as advised by Gymnastics Ireland

Candidates must satisfy themselves that the particular Judging Course they have chosen meets their requirements before commencing.

6.11 Health and Safety

Candidates need to take personal responsibility for the safety and health of themselves and others; to observe safe standards of behaviour and dress code and to familiarise themselves with the safety requirements of the Judging Course and its venue. Candidates should not interfere with equipment or materials provided without supervision or authorisation.

Candidates are responsible for monitoring their own health and medical conditions. Any Candidate requiring extra support due to a medical condition is required to declare this prior to the start of the Judging Course.

6.12 Examination - Complaints and Appeals Process

Examination Scores

Candidate wishing to appeal an exam result must do so within 14 days of receiving the disputed exam decision and are advised to keep copies of all documents relating to the appeal.

Stage 1 – Informal

The appeal should be made, in the first instance, to the assessor who made the original exam decision. At this stage, a verbal appeal is acceptable, although the candidate is recommended to put the appeal in writing using the Candidate Appeals Form provided. The assessor should explain his/her rationale for the decision that is being disputed. The assessor is required to record an overview of the appeal and the outcome of the discussion and forward this to the Education Manager to retain.

Stage 2

If a Candidate remains dissatisfied with the assessment decision and wish to challenge the outcome of Stage 1, then they are required to appeal/complain in writing to Gymnastics Ireland through the Gymnastics Ireland Complaints & Disciplinary Rules and Procedures.

Full details of this procedure are outlined on

<http://www.gymnasticsireland.com/structure-policy/complaints-and-discipline>

Candidates are required to provide as much information as possible regarding the disputed assessment decision.

In the unlikely event that candidates exhaust this procedure and remain dissatisfied with the decision made by Gymnastics Ireland, they may take their complaint to Just Sport Ireland (JSI). JSI facilitates the resolution of sports-related disputes through arbitration or mediation in an efficient, cost-effective and fair manner.

6.13 Malpractice Statement

Gymnastics Ireland is committed to pursuing the highest standards of honesty/integrity and the elimination of malpractice in the management of our organisation and aims to promote accountability and a climate of openness, to encourage the disclosure of allegations of malpractice.

Candidates or any individual must report allegations to Gymnastics Ireland Education Manager.

Instances of malpractice that may be committed by personnel or candidates include:

- committing plagiarism by copying and passing off the whole or part(s) of another person's work, with or without the originator's permission and without appropriately acknowledging the source
- failing to comply with the assessor's or Gymnastics Ireland instructions
- misusing assessment material
- impersonating other candidates by pretending to be someone else, to produce the work for another, or arranging for another to take one's place in an assessment
- fabricating and/or altering results and/or evidence, documents and/or certificates
- using unauthorised material in relation to the requirements of supervised assessment
- behaving in such a way as to undermine the integrity of the assessment.

Personnel and/or candidates who commit malpractice and who fail to comply with the guidance on regulations for assessment will lead Gymnastics Ireland to withhold the candidates' results. Withholding information or failing to report promptly any suspected cases of malpractice or non-compliance by any individual may result in the imposition of sanctions/penalties by Gymnastics Ireland through the Complaints & Discipline Rule and Procedures.

7.0 Head of Judging

The Head of Judging will be selected by the Performance and Technical Manager. The position will be held for a period of 4 years and may be subsequently appointed for further terms of office.

The Head of Judging will:

- Liaise closely with the Education Manager and Judging Convenor designated for each event
- Advise member clubs regarding changes to technical requirements of the discipline

- Liaise with the Education Manager to meet the demand for judge education courses and will lead on the planning and set up of each course
- Liaise with the Education Manager to identify tutors for judge education courses
- Work closely with the GI for the allocation of judges to domestic competitions ensuring a high standard of officiating at all events
- Liaise with the Education Manager to run any revalidation courses required
- Work with the Education Manager to further update and develop resources for each level of judging course when needed

8.0 Judging Convenor

- The Judging Convenor will be appointed for each competition by the Head of Judging
- The JC will liaise with the GI Event Organiser regarding the rotations / no. of apparatus being run etc so that the JC can ascertain how many Judging panels are required for the competition. They will also agree the "Time" of the Judges Meeting with so that they can ensure to include it in the Rotations which will be distributed to all the Clubs.
- The GI Office will send the JC a list of all the Judges names which have been submitted with the entries along with Judging Slips. Please note that for all Levels Competitions, the GI Office have a programme whereby they can insert the name of the gymnast onto the Judging Slip and print it off so they can be cut & sorted into the relevant bundles.
- The GI Office will print the required no. of Judges Recording Sheets for each competition
- The JC should undertake the Judges draw and forward it to Head of Judging for verification / approval. If the JC is unsure of someone's qualification, please contact the GI office for clarification
- Once the draw is approved by the Head of Judging it will then sent to the GI Office who will inform each club.
- On the day of the competition the JC should check the height / specifications on all apparatus before the competition begins so as to ensure that they are compliant with the relevant competition rules & that the apparatus is safe.
- On the day of the competition the JC will arrange a coaches meeting and advise them of any relevant info.
- On the day of the competition the JC will call and run the Judges Instruction. The JC will briefly discuss any particular areas of concern, discuss the deductions on any specific moves which are due to be performed at the competition and answer any questions the Judges may have.
- The Judging Convenor should distribute the "Judges Recording Sheets" asking all judges to complete them fully and return them to you at the end of the competition. At the end of the competition the JC should ensure he / she has collected the Judges Recording Sheets from all Judges and should forward them to the Head of Judging immediately after the competition.

- On the day of the competition the JC will be expected to intervene in the event of a disagreement amongst Judges and resolve any issue without delay
- On the day of the competition if a JC believes a Judge is judging with bias or indeed incorrectly the JC will be expected to contact the Head of Judging outlining their concerns who will then advise you what actions you need to take.
- On the day of the competition the JC will be expected to sit in with each judging panel and Judge a no. of routines with them so as to ensure that they are "holding the correct line". Please ensure that undertaking this role is done in a respectful manner, always remembering that the Head Judge has been appointed to the apparatus because we believe that his / her judging is of an excellent standard. Please be cognisant of the fact that the JC should be "seen and not heard" unless there is an obvious blatant mistake in the Judging.
- On the day of the competition you will act as "Head Score Keeper" i.e. the JC will liaise with the scorekeepers and ensure that they know exactly what they are doing. The JC will also check all the results before the medal ceremony takes place.
- Within one week of the competition, the JC should submit a Competition Report to the Head of Judging and Performance and Technical Manager. The report should briefly outline how the competition went, any issues you had relating to specific Judges or indeed details of any Judges who warrant specific recognition for excellent judging. The report should contain any recommendations that would improve the competition or indeed the standard of judging going forward. The report should also advise if a Club did not supply the correct no. of Judges for the competition.
- In the event of a disciplinary matter at a competition to forward a disciplinary report to the Policy and Welfare Manager as per GI Complaints and Disciplinary rules and procedures
- If the JC receives contact from a coach, a parent or a gymnast after the competition queering their score / complaining about their score at the competition, they should not attempt to respond to this but instead immediately contact the Head of Judging who will advise the "sender" that they have forwarded their email to the Head Judge and they will respond in due course.

9.0 Competition Entry Deadlines for Judges

Clubs entering any national event must supply the relevant no. of judges/assessors for that event. Once a club has registered their judges for a competition they are committed to judge at that competition. If for any reason a judge cannot attend, it is their/or their clubs responsibility to find a replacement. First, contact the JC who may have some additional names that you could contact. Second, check the publishable list and send-mails to appropriate level judges. Your replacement must be either the same level or a higher level as yourself. Once a replacement is found, they must contact both the JC and the GI office to let them know the name and e-mail address of the replacement judge.

Please note that a late fee* will be applied if judges' names and qualifications are not declared on the entry forms at time of submission. Failure to nominate judges prior to the competition will incur a fee and failure of each of the nominated judge to attend the event or failure to get a suitable replacement will also incur a fee.

Please refer to the National Competition and Events Policy – Section 7. Fines – Late entries, Judges, Assessors and Section 17. Summary of Fines

10. Judges at Competition

A judge shall demonstrate professionalism and responsibility to the sport and respect for all members of Gymnastics Ireland. The Professional Guidelines outlined in this document are intended to provide direction and to assist judges with decision-making.

It is not possible or practical to outline guidelines for each and every situation which may occur. In cases where a specific rule does not exist, the judge(s) is (are) expected to exercise common sense, practice courtesy and show respect in all decisions. Any such situation should be noted by the Judging Convenor in the Competition Report and will be forwarded to the Head of Judging and the Performance and Technical Manager for discussion if necessary. Consideration should be given regarding a disciplinary matter to forward a disciplinary report to the Policy and Welfare Manager as per GI Complaints and Disciplinary rules and procedures.

Judges play a critical role in establishing the environment at all competitions. This environment should be safe, fair, positive, relaxed and friendly. The following guidelines will assist in establishing and maintaining the appropriate environment.

Judges are expected:

- To respect the needs of each club, coach, gymnast, and other judges.
- To arrive at the judges' meetings on time in their judging uniform.
- To understand the rules and regulations governing competitions.
- To be prepared for each specific judging assignment.
- To be certain that both coaches and gymnasts are present before the warm-up begins.
- To greet gymnasts on arrival at each event
- To acknowledge gymnasts with eye contact at the beginning and end of each routine.
- To work quickly and accurately to produce a score, and to be prepared to justify that score with reference to current documentation.
- To be a cooperative member of the judging panel.
- To be unbiased, fair and impartial in scoring.

10.1 Dress Code

Attire for gymnastics competitions:

Male: Navy blazer or suit, grey trousers, light coloured shirt and tie and black shoes.
Female: Navy blazer or jacket, navy skirt or full length trousers, white collared blouse, black or navy shoes. Judges may remove jackets when judging as temperature permits. This dress code will be monitored. All incidents involving violation of these guidelines will be documented in the JC's report.

10.2 Mobile Phones

Judges **MUST** turn mobile phones off prior to the beginning of the competition. To ensure a professional and safe environment, mobile phone usage, including text messaging, is not permitted on the competition floor at any time. If a judge wishes to use a mobile phone during the active competition she/he must receive permission from the JC to leave the floor. The JC will record any incidents of improper mobile phone usage in the Competition Report.

10.3 Computer and Similar Devices

Judges are allowed to use laptop computers (or similar devices) for the purpose of accessing gymnastics information **ONLY** at the judges' tables at any GI sanctioned gymnastics competitions. Judges are not permitted to access venue' wi-fi. No internet use is allowed on the competition floor; all documents must be downloaded to the computer before coming to the competition. Judges may not request extension cords at the venue; extension cords will not be allowed on the floor for use with the computer. Any judge using a computer for purposes other than accessing pertinent gymnastics information will not be allowed to use a computer for the remainder of the competition. The judge must then have all current paper documents in effect for the remainder of the competition. The JC will record such incidents in the Competition Report.

10.5 Late Arrivals

A judge must arrive at the competition site on time for the judges' meeting or, if not specified, 30 minutes prior to the start of the competition. Assignments begin at the published time of the judges' meeting or 30 minutes before the start of the competition and conclude 15 minutes after the last competitor has performed. Failure to arrive on time requires a written explanation to the JC. The written explanation will include: name, competition event and date, arrival time, reason for lateness and signature of the judge and JC. The JC will attach this information to the meet report. Every possible attempt should be made to notify the JC if a judge anticipates a late arrival or a delay on route to a competition.

10.6 Code of Conduct

All GI qualified judges (or judges with recognised and approved foreign judging qualifications – section 4) entered to judge at any level of GI competitions, must read and sign the – Code of Conduct for Judges (**see Appendix 3**). This must be signed by each judge - **once every judging cycle**. The Code of Conduct for Judges can be downloaded from the website and signed electronically before being emailed directly to sarah@gymnasticsireland.com. Alternatively, it can be downloaded, printed, signed by the judge and posted into the office.

11.0 Inquiries of the Score

Inquiries for the Difficulty score are allowed, provided that they are made verbally immediately after the publication of the score or at the very latest before the score of the following gymnast or group is shown. For the last gymnast or group of a rotation, this limit is one minute after the score is shown on the scoreboard. The person designated to receive the verbal inquiry has to note the time of receiving it and this starts the procedure.

Only the accredited coaches in the competition area are entitled to submit an inquiry. An area close where the coach of the competing gymnast can observe the exercise must be designated. Late verbal inquiries will be rejected. A coach is not allowed to complain against a gymnast from another club. Inquiries for all other scores (Execution, Artistic, Time of flight and Synchro) are not allowed. The inquiry must be confirmed as soon as possible in writing, (see appendix 2) within 4 minutes at the latest after the verbal inquiry and requires an agreement to pay the required fee.

Should the inquiry not be confirmed in writing within 4 minutes, the procedure becomes obsolete. Should the inquiry prove correct and is accepted, no fee will be levied. Otherwise, the sum will be placed in the appropriate club basket. Every inquiry must be examined by the Superior Jury and a final decision (which may not be appealed) must be taken at the very latest:

- At the end of the rotation (or group) for the qualifying competitions, the all-around competitions and the team competition (final)
- Before the score of the following gymnast or group is shown for the finals. The detailed procedure is in all the COP

Official Appeal forms are available from the GI Event Organiser and must be completed and returned, with the appropriate fee.

The Supervising Coach for the Club of the competing gymnasts places the appeal form with the President of the Superior Jury or designated person. **Please see Appendix 2 for the list of inquiry fees.**

The placement of an inquiry form becomes a contract to pay the appropriate fee. This fee will not be collected in cash at the event, but added to the basket of the club/coach concerned, if the inquiry is not upheld. The President of the Superior Jury (or delegate) will immediately notify the Superior Jury Difficulty Experts and the Head Judge of the panel concerned of the appeal. The Head Judge immediately requests the Difficulty Judges to review the Difficulty mark.

If a resolution cannot be made before the start time of the next competitors' exercise, the calculated mark will be listed as 'provisional' and will be considered at the end of the round of competition and before any award ceremony. If the appeal proves correct, no fee is levied. If the appeal is rejected, the fee is forfeited and put in the appropriate club basket. The TC cannot accept any photographic analysis at an event unless an official video replay system is available and could be referred to by the D panel for the benefit of every competitor.

Appendices

Appendix 1

https://www.gymnastics.sport/publicdir/rules/files/en_2022%20Technical%20Regulations%20with%20changes.pdf

Appendix 2

Inquiry Form

Gymnast Name	Gymnast Club
Competition Name	Apparatus/Routine
Group and Level	
Coach Making Appeal Time Appeal Lodged	
Time Appeal Lodged	

Reason for Inquiry

Response

Head Judge	Signature
Original Score	New Score
First inquiry: €30 Second inquiry: €60 Third and subsequent inquiries: €90	Date & Time

Appendix 3

Code of Conduct for Judges

Judges must be members of Gymnastics Ireland (GI), should be suitably and appropriately qualified in line with the [GI Judging Policy](#) and must hold a current cycle judging award. Foreign judges nominated by clubs must comply with the GI Judging Policy (Section 4 – Foreign Judging Qualification) with regards to the process to follow to be eligible to judge at GI events.

A judge shall demonstrate professionalism and responsibility to the sport and respect for all members of GI.

Judges play a critical role in establishing the environment at all competitions. This environment should be safe, fair, positive, relaxed and friendly. Judging Convenors (JC) have a duty to complete a competition report detailing any violations – see [GI Judging Policy](#) (Section 10 – Judges at Competitions). The following guidelines will assist in establishing and maintaining the appropriate environment.

Judges are expected to:

- Respect the needs of each club, coach, gymnast, and other judges
- Not make any comments or gestures relating to the gymnast which may be critical, offensive or discourteous and which may be overheard or seen by the gymnast
- Arrive at the judges' meetings on time in their judging uniform
- Understand the rules and regulations governing competitions
- Greet gymnasts on arrival at each event
- Be prepared for each specific judging assignment
- Be in their position ready to judge before the competition/sub division/session start time
- The Head Judge (HJ) must be certain that coaches and gymnasts are present at the apparatus before the warm-up begins
- Make eye contact with the gymnast prior to them starting their routine and when they have finished, and then calculate their mark
- Work quickly and accurately to produce a score, and in the event of an inquiry or query from the JC / HJ, be prepared to substantiate your score with reference to the COP / specific GI judging rules / routines documents
- All judges should retain a record of their judging sheets / material for a competition for a period of 12 months after the event
- Be a cooperative member of the judging panel
- Be unbiased, fair and impartial in scoring and not be influenced by or influence other judges on the jury

- Submit their log books to the HJ or JC during the judging meeting as evidence of activity in the current cycle and for signature by the JC

Dress Code/attire for gymnastics competitions:

Male: Navy blazer or suit, grey trousers, light coloured shirt and tie and black shoes.

Female: Navy blazer or jacket, navy skirt or full length trousers, white collared blouse, black or navy shoes

Judges may remove jackets when judging as the temperature dictates

This dress code will be monitored. All incidents involving violation of these guidelines will be documented in the JC's report

Mobile Phones, Computers and Similar Devices

FIG rules apply:

Mobile phones are not permitted on the competition floor during a competition.

A judge is not permitted to use their laptop (or similar device) on the competition floor during the competition, with the exception of the Superior Jury (SJ) / JC for the competition.

Judges must bring a hardcopy of the relevant routines / deductions to the competition with them to review / refer to during the competition if required.

Late Arrivals

Before the event, a judge must check the competition details with their club/Team Manager and arrive at the competition site on time for the judges meeting or, if not specified, 30 minutes prior to the start of the competition.

In circumstances where a judge is running late on route to a competition, they must make every attempt to advise the JC of this. A written explanation including the judges name, valid reasons for the lateness and the signature of the judge must be submitted to the JC who will make the decision as to whether or not they are then permitted to judge at the competition. The JC will sign this and attach it to the competition report.

If a judge does not attend the judges meeting, they will not be permitted to judge.

Assignments begin at the published time of the judges meeting or 30 minutes before the start of the competition and conclude 15 minutes after the last competitor has performed.

Judging Duties

If judging Execution, judges will write down all the deductions independently and make a note of each gymnast's number in case the marks are required again.

Judging paperwork should be completed correctly, showing the deduction/marks awarded for each component.

He/she should judge each routine on its merits and not on the gymnast's name or club. Gymnasts must only be marked on what they do on the day.

Judges should not communicate feedback with any coach or gymnast whilst the competition is in progress. Constructive feedback for gymnasts may be provided in the first instance to their coach after the conclusion of the competition. Coaches may request this feedback be provided to gymnasts directly and this should always be given with the coach present.

Only the SJ / JC and the official scorers are entitled to see a gymnast's sheets and the component scores submitted by each judge.

Judges should be up to date with the latest versions of the FIG Code of Points and other clarifications issued from time to time, as are appropriate to the level of judging qualification held by the judge.

Judges should be familiar with the rules for score inquiries and refer any person making an inquiry outside of these rules to the [GI Judging Policy](#) (Section 11 – Inquires of the Score).

I confirm that I have read the Code of Conduct and agree to abide by its contents.

Signature

Club

Print Name

Date

CONTACT US

TEL: (+353) 01-625-1125

E-MAIL: ask@gymnasticsireland.com

Gymnastics Ireland

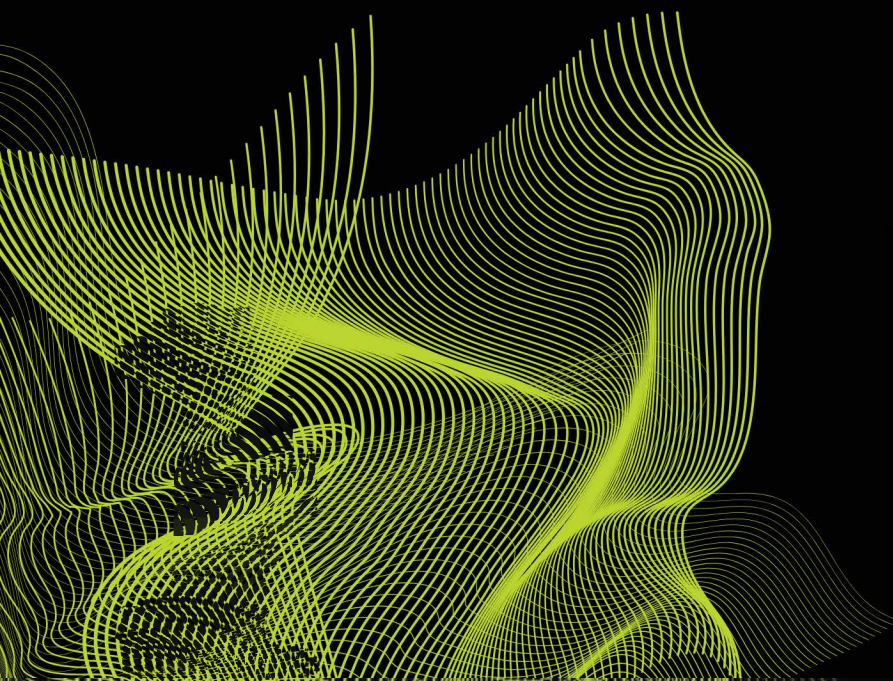
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